

STEM OPT Reporting Form

This form must be completed each time there is any change in your US address, email address, phone number, or employment (including termination of employment) AND every six months upon starting the STEM OPT regardless of whether any change occurs. The form should be submitted to the Office of Immigration Services within 10 days of any change. The form can be mailed, faxed, or scanned and emailed. All employers must be E-Verify. Please attach a copy of your EAD card if not previously submitted. Please be advised that the number of unemployment days for the total 29 months of OPT may not exceed 120 days. After 120 days of unemployment, your SEVIS record will auto-terminate and you will have 15 days to leave the U.S.

Today's Date _____ Last Name, _____ First Name _____ UA ID# _____

Phone # _____ Email _____

Your Current Address (include city, state, and zip code) _____

STEM OPT EAD Starting/Ending Date (**attach the EAD**) _____

You are reporting:

Six-month report: !
Comments _____ !

Employment: !
The company's name and address _____ !

Job title _____ Start date _____ EIN Number _____

Short description of how your employment relates to your degree _____

Supervisor's name, phone, and email _____

End date of previous employment (if applicable) _____

Currently unemployed:
Comments _____

Termination of employment: !
Date of termination _____ !
Comments _____ !

After 120 days of unemployment, your SEVIS record will auto-terminate and you will have 15 days to leave the U.S.

I certify that the information above is accurate as of today's date. I understand that failure to provide up-to-date information is a violation of my F-1 status.

X _____
Signature Date